New Certificates and Competency Guide updates

Release date: 2021-01-30

C.10.60.1 Competency and Certificate History is now shown in the Competency Guide

The competency guide has been updated with a new History tab. When a competency or certificate is updated, a history record is created for the previous level for the employee. This creates a new ability to track competency development and certificates back in time.

C.10.60.2 Learning Solutions are now shown in the Competency Guide

The competency guide has been updated with a new Learning Solutions tab. This feature allows employees to see targeted learning activities for their current level, and select to view learning activities for all competency levels.

C.10.60.3 Scoring, Comments and Documents in Competency Guide

The competency guide has been updated with the ability (in landscape mode only) to score employee and approver levels, and also set the target level directly in the competency guide. Also the ability to add comments and documents directly from the guide is now possible. Note: some clients (ie those using APM Competency Framework v1) have specific functionality that calculates grades, so you cannot directly score overall grades in the competency guide. Comments and documents will still be available to those clients.

C.10.60.4 Competencies and certificates are separated

Under My Competencies, all competencies are displayed based on the role profile(s) that the employee is connected to just as usual. However, the certificates that are part of a role profile are now listed under My Certificates. When a manager reviews their employees, the competencies are displayed under the Competency page and all Certificates on the Certificates page.

C.10.60.5 - The compliance level and requirement level are displayed in Certificates.

In the Certificate menu, we now display two columns: Compliance Level and Requirement Level/(JLR, Job Level Requirement). The Compliance level is used for Certificates posted through the Certification Tracker and is displayed with a green icon if the employee meets the target level specified at the employee level. The requirement level/JLR is used in cases where the certificate is used in a role profile and is displayed with a green icon if the employee meets the JLR set in the role profile of the certificate and with a red icon if the JLR is not met.

C.10.60.6 The target level can be edited directly in the certificate list.

Select the target level in the same way as the current level of a certificate.

C.10.60.7 Display the target level on the same page as the competency.

There is now an option to display the target level on the Competency page if required, or if it kept as it is now, on a separate page.