

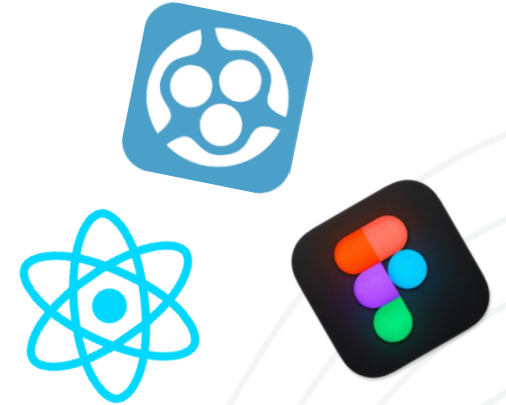
c11.6 | Pre-release Notes

updated: 24 September 2024



What to EXPECT on the next release

- **INDIVIDUAL DEVELOPMENT PLAN (IDP)**
- **CV**
- **MULTI-LANGUAGE SUPPORT**



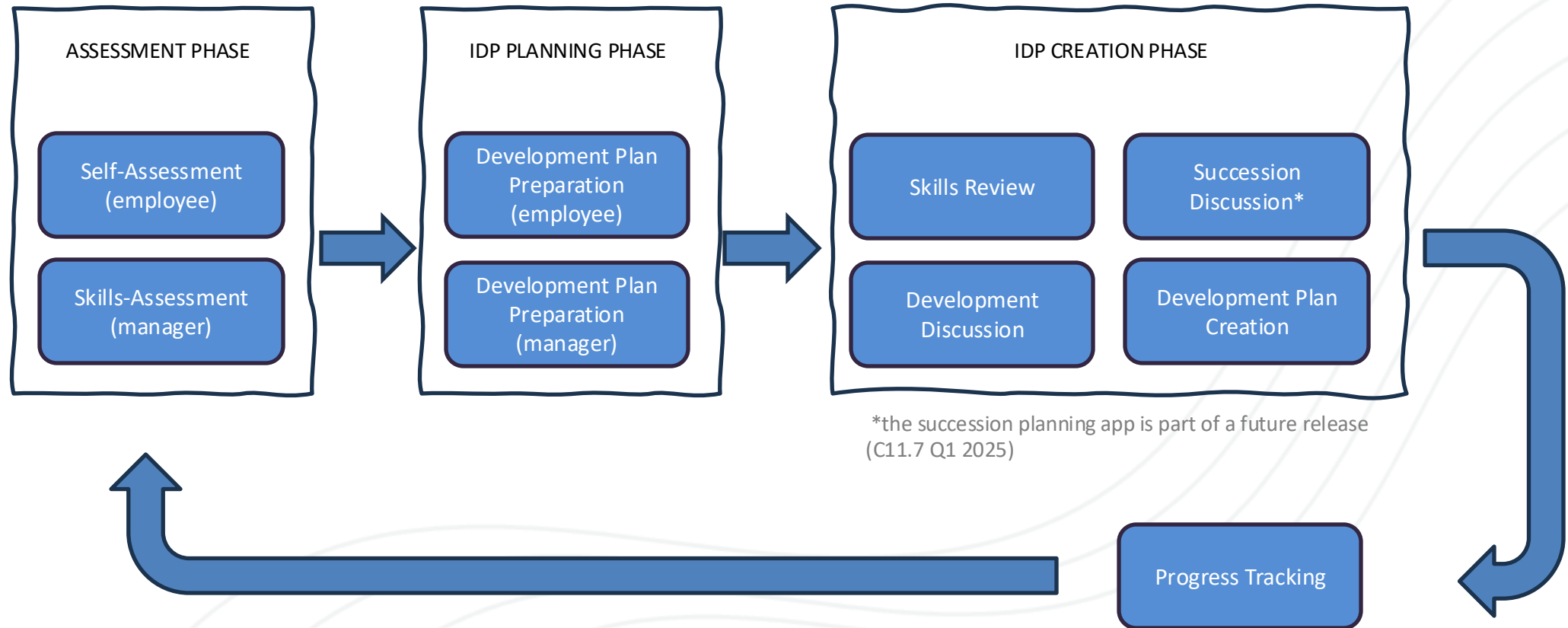
01 | individual development plan (IDP)

02 | cv

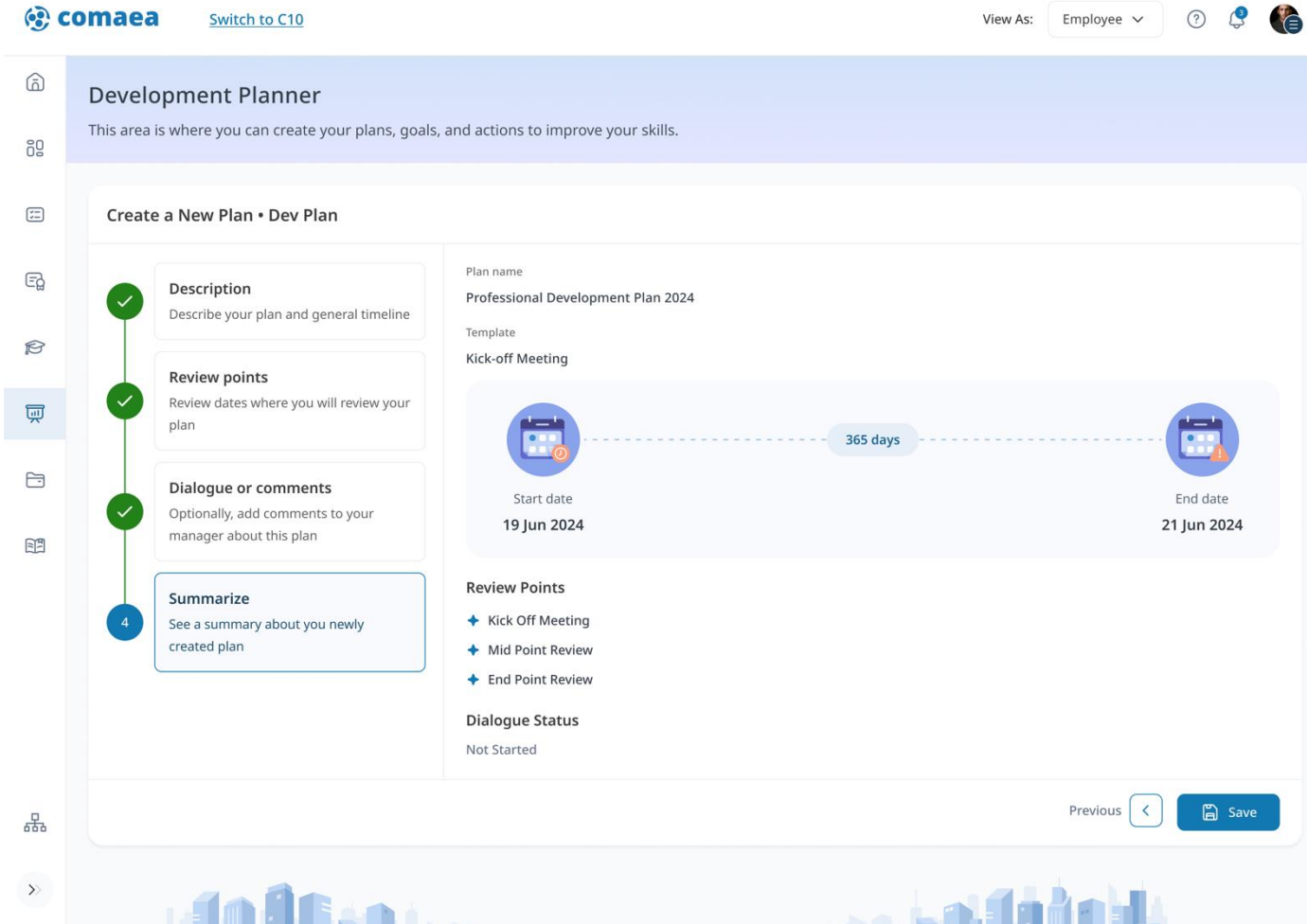
03 | profile - preferences

01 | individual development plan (IDP)

IDP process overview



Individual development plan | creating new plan



The screenshot shows the 'Development Planner' interface. At the top, there's a navigation bar with the Comaea logo, a 'Switch to C10' link, and a 'View As: Employee' dropdown. The main content area is titled 'Development Planner' and includes a sub-header 'Create a New Plan • Dev Plan'. A vertical sidebar on the left contains icons for home, menu, chat, and other functions. The main content is divided into two columns. The left column has a progress indicator with four steps: 'Description' (checked), 'Review points' (checked), 'Dialogue or comments' (checked), and 'Summarize' (4, indicating the current step). The right column contains form fields for 'Plan name' (Professional Development Plan 2024), 'Template' (Kick-off Meeting), a timeline showing 'Start date 19 Jun 2024' and 'End date 21 Jun 2024' with a '365 days' duration, 'Review Points' (Kick Off Meeting, Mid Point Review, End Point Review), and 'Dialogue Status' (Not Started). At the bottom right, there are 'Previous' and 'Save' buttons.

- View your existing plans (all c10 plans will be visible in new interface)
- Create new plans using our new plan wizard
- Set up timeline for plan, number of touchpoints

Individual development plan | filled plan view

Development Planner
This area is where you can create your plans, goals, and actions to improve your skills. [+ Create a new plan](#)

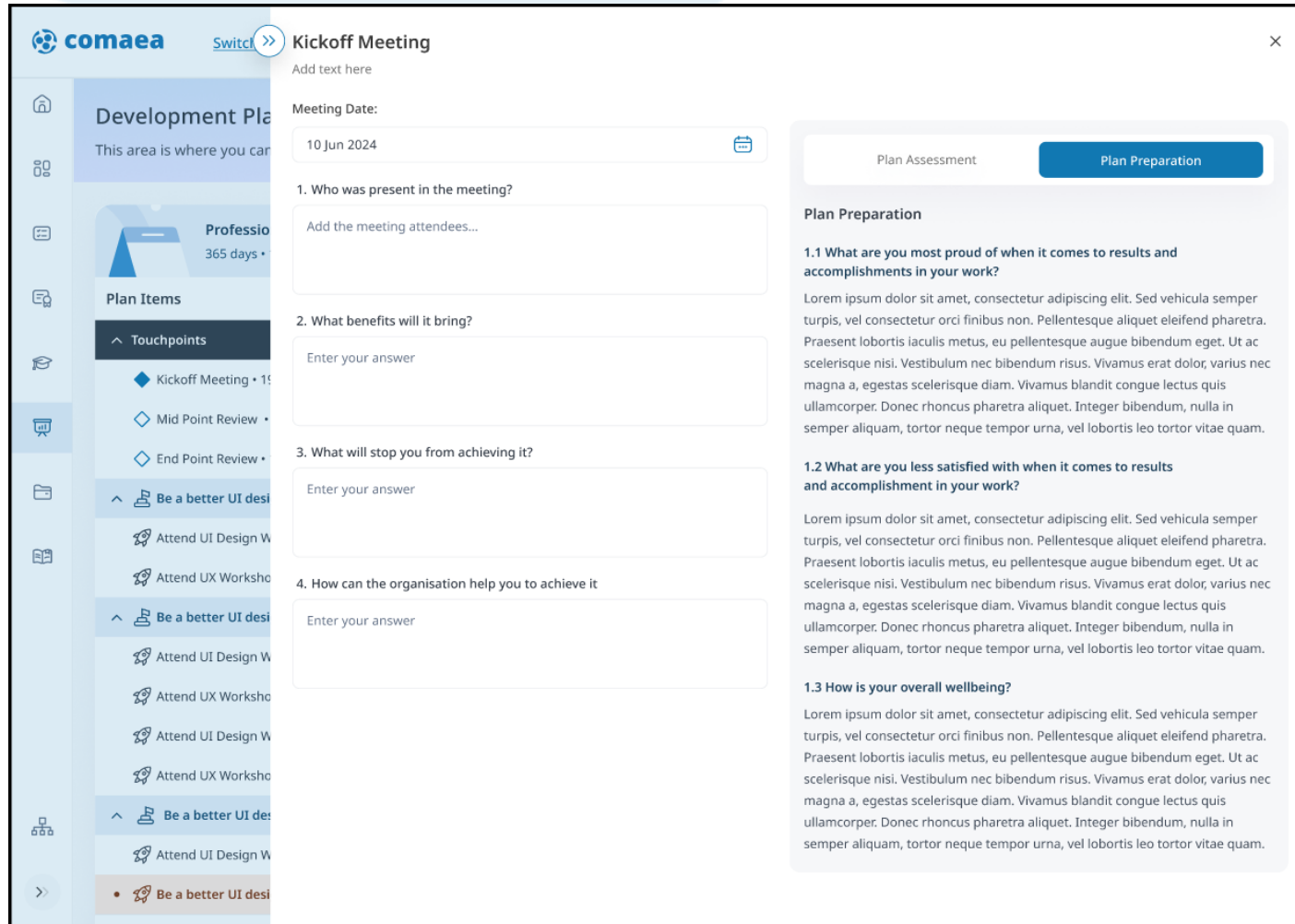
Professional Development Plan 2024 [View other plans \(3 active\)](#)
365 days • 130 days left

Today | JAN 2024 - DEC 2024

Plan Items	2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Touchpoints 40%													
◆ Kickoff Meeting • 19 Jan 2024		◆ Kickoff Meeting											
◇ Mid Point Review • Upcoming 6 Jun 2024							◇ Mid Point Review						
◇ End Point Review • 19 Dec 2024													◇ End Point Review
Be a better UI designer 23%													
Attend UI Design Workshop													
Attend UX Workshop													
Be a better UI designer 20%													
Attend UI Design Workshop													
Attend UX Workshop													
Attend UI Design Workshop													
Attend UX Workshop													
Be a better UI designer 20%													
Attend UI Design Workshop													
Be a better UI designer 20%													
Attend UI Design Workshop													
Attend UX Workshop													

- New Gantt view easily see goals and actions on an interactive timeline
- All previously created goals and actions created in C10 will show in new interface
- Create and Edit Goals using templates
- Create and Edit Actions using templates
- Track and monitor progress with new touchpoints (use pre-set or ad-hoc touchpoints and as many as you need)

Individual development plan | Touchpoint



comaea Switch >> Kickoff Meeting

Add text here

Meeting Date: 10 Jun 2024

1. Who was present in the meeting?

Add the meeting attendees...

2. What benefits will it bring?

Enter your answer

3. What will stop you from achieving it?

Enter your answer

4. How can the organisation help you to achieve it?

Enter your answer

Plan Assessment | **Plan Preparation**

Plan Preparation

1.1 What are you most proud of when it comes to results and accomplishments in your work?

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1.2 What are you less satisfied with when it comes to results and accomplishment in your work?

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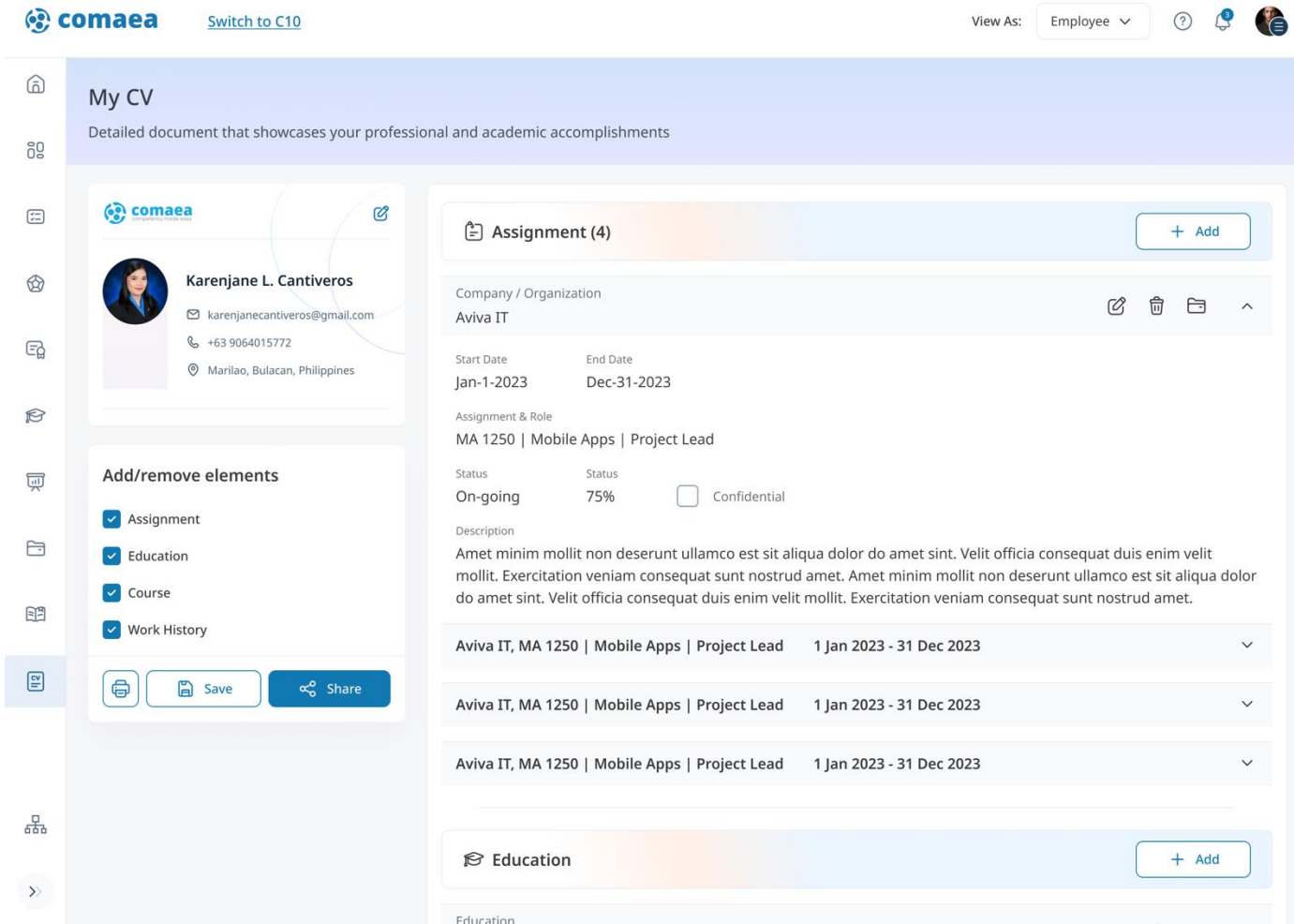
1.3 How is your overall wellbeing?

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- IDP preparation (reflective) for employee and manager
- Update Plan (forward-looking) as part of the kick-off meeting
- Quick-add goals during the meeting
- Easily reference Skills Gaps, previous IDPs and annual review scores as part of the discussion
- Employee and Manager can approve the plan

02 | cv

My CV | Main view



comaea [Switch to C10](#) View As: Employee

My CV

Detailed document that showcases your professional and academic accomplishments

Karenjane L. Cantiveros
karenjanecantiveros@gmail.com
+63 9064015772
Marilao, Bulacan, Philippines

Add/remove elements

- Assignment
- Education
- Course
- Work History

CV Save Share

Assignment (4) + Add

Company / Organization: Aviva IT

Start Date: Jan-1-2023 | End Date: Dec-31-2023

Assignment & Role: MA 1250 | Mobile Apps | Project Lead

Status: On-going (75%) | Confidential

Description: Amet minim mollit non deserunt ullamco est sit aliqua dolor do amet sint. Velit officia consequat duis enim velit mollit. Exercitation veniam consequat sunt nostrud amet.

Company / Organization	Start Date	End Date
Aviva IT, MA 1250 Mobile Apps Project Lead	1 Jan 2023	31 Dec 2023
Aviva IT, MA 1250 Mobile Apps Project Lead	1 Jan 2023	31 Dec 2023
Aviva IT, MA 1250 Mobile Apps Project Lead	1 Jan 2023	31 Dec 2023

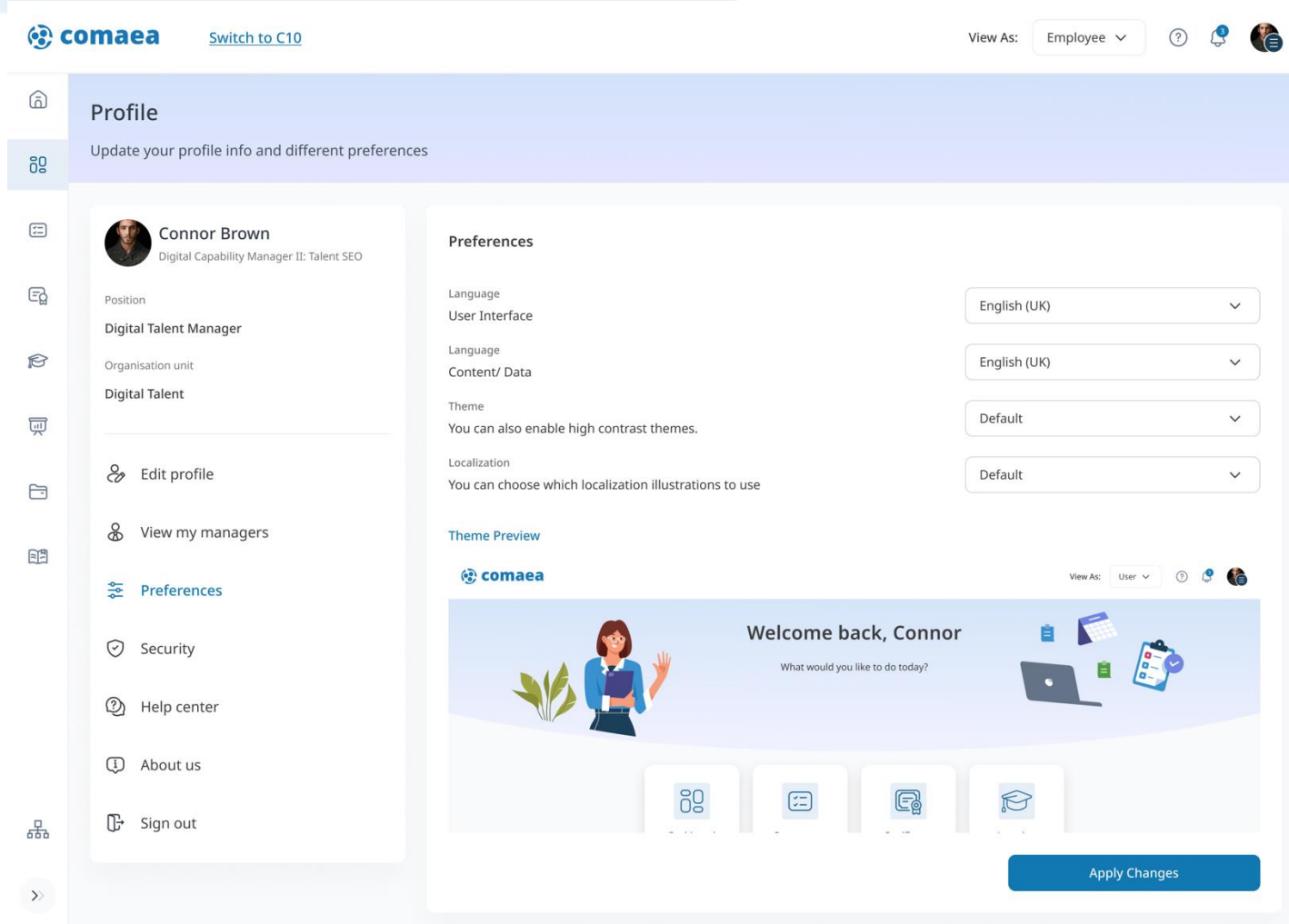
Education + Add

Education

- View and Edit existing CV information add in C10
- Add new Assignments, Education, Courses and Work History

03 | profile - preferences

My Profile | Preferences



comaea [Switch to C10](#) View As: Employee

Profile

Update your profile info and different preferences

Connor Brown
Digital Capability Manager II: Talent SEO

Position
Digital Talent Manager

Organisation unit
Digital Talent

Edit profile

View my managers

Preferences

Language User Interface: English (UK)

Language Content/ Data: English (UK)

Theme: Default

Localization: Default

You can also enable high contrast themes.

You can choose which localization illustrations to use

Theme Preview

comaea View As: User

Welcome back, Connor

What would you like to do today?

Apply Changes

- Users can choose Language preference for User Interface and Data
- Interface localised for right-left and left-right reading
- Language packs for Swedish and Arabic in first release, more languages to follow