

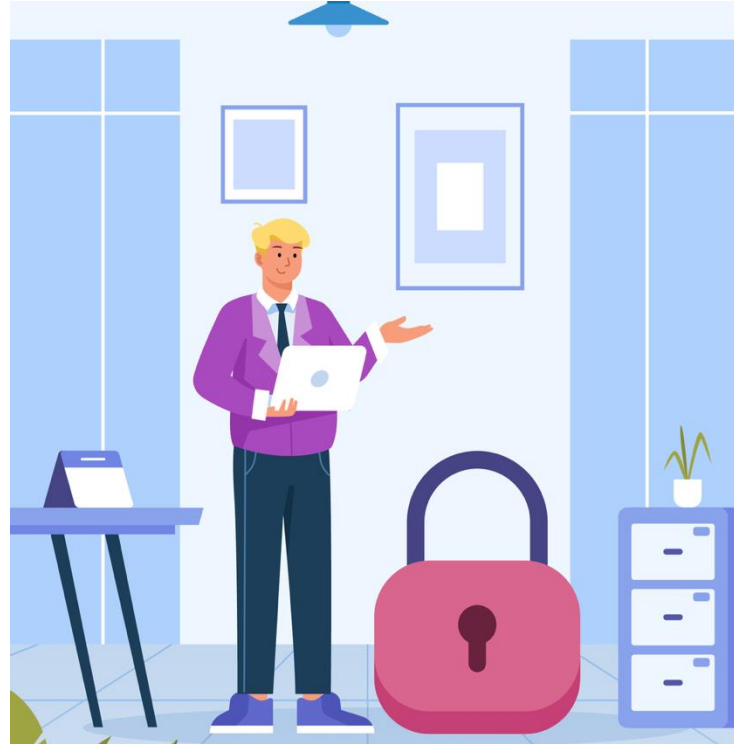
C11 Userguides

log in for the first time

Using email and password

1

Click 'Forgot Password'

A screenshot of the COMAEA login page. At the top left is the COMAEA logo. At the top right is a 'Language' dropdown menu. The main heading is 'Welcome! Let's sign in'. Below this are two input fields: 'Email' with the value 'julie.penn@comaea.com' and 'Password' with the placeholder 'Your password'. A link labeled 'Forgot Password' is highlighted with a yellow box and a blue star with the number '1'. Below the password field is a blue 'Continue' button.

log in for the first time

Using email and password

1

Enter your work email

2

Click 'submit'



comaea

Language

Forgot Password

Don't worry it happens. Please enter the address associated with your account.

Email

julie.penn@comaea.com

Submit



log in for the first time

Using email and password



Await the email verification code via email. This can take a few minutes, and you may need to check your Junk Mail folder. Copy the code and return to the Comaea browser page

Resetting your Comaea password



Comaea <noreply@comaea.com>

To: Julie Penn



Dear Julie Training Penn,

This is your verification code to reset your password:

71502



You received this email because it was triggered by a password reset request. If you DID NOT request a new password, then please ignore this email and your password will remain the same.

If you have problems resetting your password using the verification code above, please contact your internal Comaea Administrator or send an email to support@comaea.com.

Best regards,
Comaea Support



log in for the first time

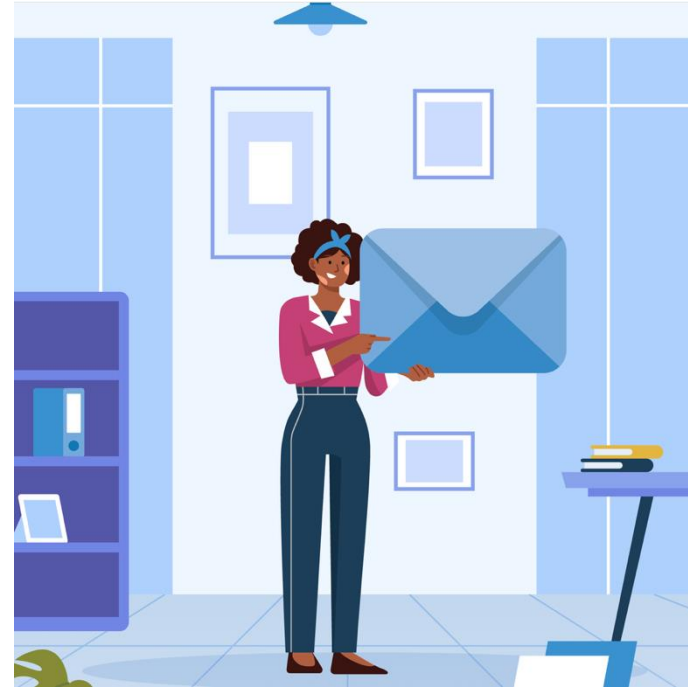
Using email and password

1

Enter the verification code

2

Once the code is in place the 'Verify' button will appear blue. Please now click on Verify

A screenshot of the Comaea login verification page. The page has a white background with a blue header containing the 'comaea' logo and a 'Language' dropdown menu. The main content area features a smartphone icon with a question mark and a lock, followed by the text 'Verification Code'. Below this, it says 'We've sent a verification code to your email at j***e.p***n@c***a.com'. There is a row of five input fields for the code, with the first field containing a downward arrow. Below the input fields, there is a link 'Didn't receive code?' and a 'Request again' button. At the bottom, there is a 'Verify' button. The page is annotated with two blue star-shaped callouts: '1' pointing to the first input field and '2' pointing to the 'Verify' button.

log in for the first time

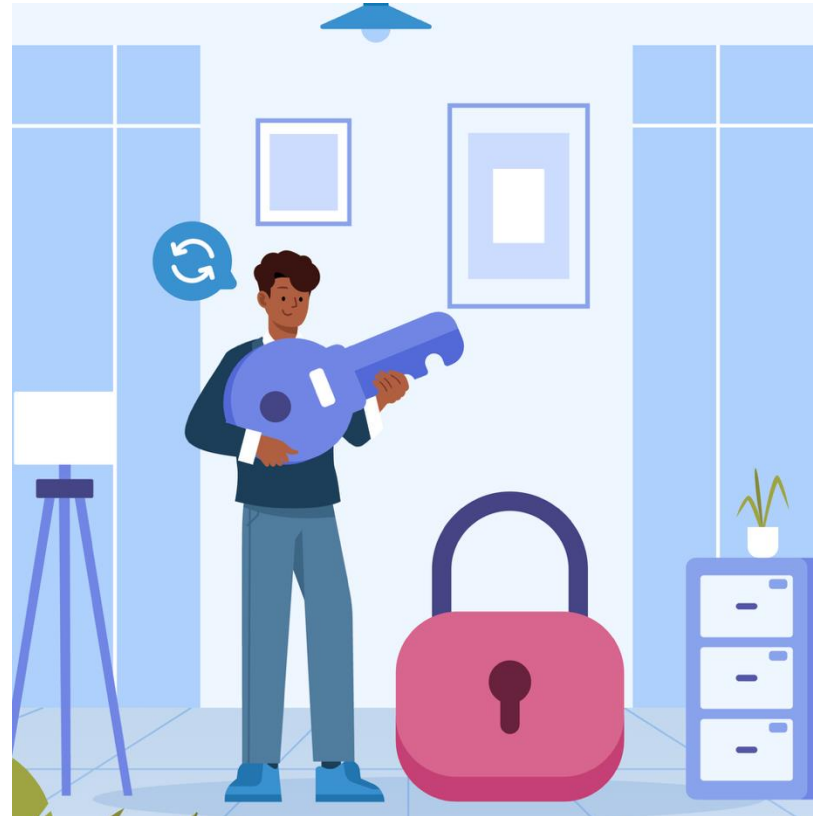
Using email and password

1

Enter a new password in both sections (identical)

2

Click 'Save'

A screenshot of a web interface for resetting a password. The form is titled "Reset Password" and includes a note: "Your password must be different from previously used passwords." The form has two input fields: "New Password" and "Confirm Password", both with eye icons for toggling visibility. A blue "Save" button is at the bottom. A yellow box highlights the input fields, labeled with a blue star containing the number "1". Another yellow box highlights the "Save" button, labeled with a blue star containing the number "2". The top of the page shows a "comaea" logo and a "Language" dropdown menu.

log in for the first time

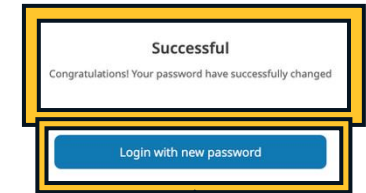
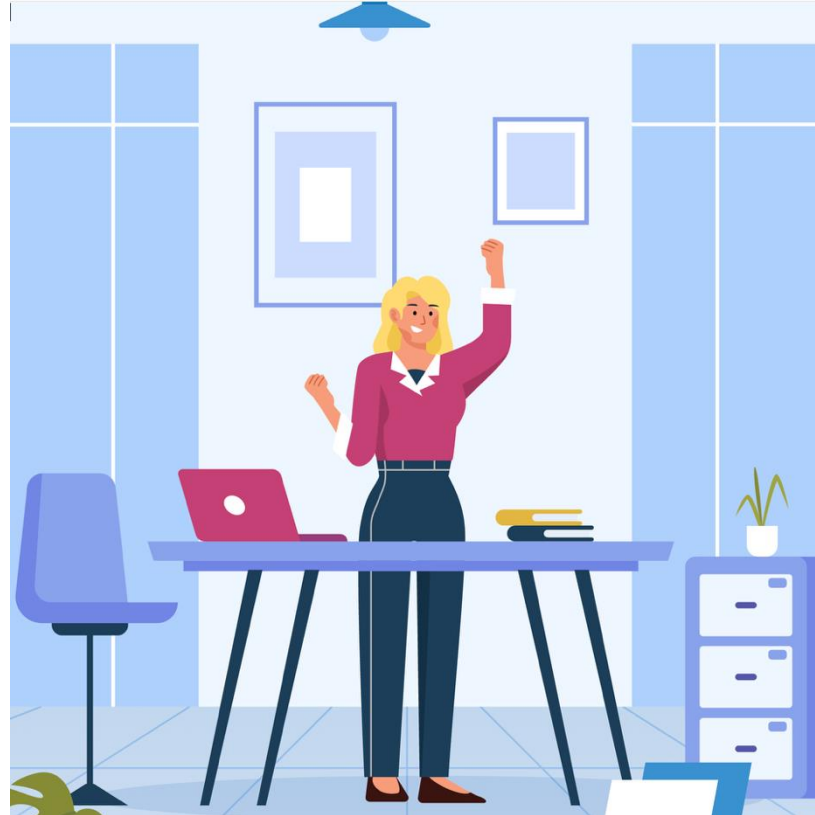
Using email and password

1

Successful message will appear

2

Click on 'Log in with new password'. This will take you to the Comaea Home page and you will now be able to open your profile



1

2

