

## **Comaea Accessibility update**

Comaea is preparing to deploy updates to the platform to increase accessibility and usability, in line with Web Content Accessibility Guidelines (WCAG).

Many of the updates the are not visible to users as they are related to the page structure and coding; to give a better user experience for screen reader products and non-mouse users.

A new "Accessibility' theme will be available for sight-impaired users which changes contrast and colours to improve their experience.

All existing comaea functionality and workflows are not affected so no changes are needed for existing user guidance. Only additional guidance will be required for those users requiring the accessibility theme.

The following slides contain specific information when the accessibility theme is applied that can be used for your own guidance if required.

|   | competency made easy  |  |         | Accessibility enabled from 'My Account' |              |  |   |           |  |                                |                |                          |            |                |                       |  |                          |
|---|---|--|---------|---|--------------|--|---|-----------|--|--------------------------------|----------------|--------------------------|------------|----------------|-----------------------|--|--------------------------|
| Kore by Constant of the C | Sky how and the second secon | Vey CV Vey Learning      Way      Way      GUIDE SLLY ASSESSMENT      O      X      X      X      O      X |         | JOB LOPA<br>REQUIRING                   |              |  | a <b>o</b>  |           | My Account<br>Back Charge Park<br>USER INTERACE<br>Legisla Brandon<br>THEME<br>SnurTitha | word Notifications Preferences | •<br>]<br>     | 2 See See Class          |            | ca<br>M'<br>ch | n be<br>y Acc<br>ange | cessibility th<br>activated in<br>ount screer<br>s the colour<br>t as shown. | i the<br>n and<br>rs and |
| i am done (as employee)   | C02, Problem Solving and Decision Making     C04, Identify Trends and Impacts     C04, Identify Trends and Impacts  |  |         | K                                       |              | Aug 2018 4 Aug 202<br>Iov 2020 4 Aug 202<br>1 2021 10 Sep 20 |   | 0         | ry Britt 📲 News 🌲 Notifications 💿 🕄 Help   | Anna Curra                     |                |                          |            |                |                       |  | POWERED BY COMAEA        |
| Choose time travel  | C13. Personal Credibility   |  | A K 5 E | 3                                       | <b>m</b> 12. | ag 2018 13 Oct 20  | comaea  |           | mpetency My Certification My Plans/Goals/Actions   |                                |                |                          |            |                |                       |  | POWERED BY COMAEA        |
| ia Tools -  | - PEMT   Performance management   | 3 A K 3 E ×  | A K 3 E |   | <b>m</b> 60  | 1 2021 6 Aug 202   |   |           |  |                                |                |                          |            | _              |                       |  |                          |
| 1 Document Archive  | - SCAD   Security administration<br>- SCTY   Information security   |  | A K 5 E |   |              | b 2021 6 Aug 202<br>b 2022 6 Aug 202                         | My Competency   |           | Daisy-May Britt Competency Gap clos  | ure                            |                |                          |            | +              | - +                   | INFOSEC   Security Analyst (Curn   | ent) 🔹 🔶                 |
| Add Competence / plus competence     Add job profiles   | SUMO   Service level management   | 6 АК 5 Е ×   | A K 5 F |   | <b>m</b> 60  | 1 2021 4 Aug 202   | ▼ Filter by   | -         |  | GUIDE SELF ASSESSMENT          | APPROVED LEVEL | JOB LEVEL<br>REQUIREMENT | COMMENTS   | EMPLOYEE       | APPROVER<br>UPDATED   | APPROVED   |                          |
| Print job profiles  |   |  |         |   |              |  |   |           | 8- Leadership  |                                |                |                          |            |                |                       |  |                          |
| 🖨 Portfolio 🗧   |   |  |         |   |              |  | Sort by competency group  |           | - L09. People Performance Management   | 1 A K S E X                    | A K S E        | K Meets Required         | ₽          | 20 Dec 2018    | 15 Oct 2021           | ¥  |                          |
| Portfolio: All sections   |   | *  |         |   |              |  | ✓ Status  |           | - L10. Talent Development  | 1 A K S E X                    | A K S E        | S Meets Required         | *          | 13 Feb 2019    | 13 Oct 2021           | 4  |                          |
| Portfolio: Competency profile   |   |  |         |   |              |  | ✓ status  | -         | L12. Managing Knowledge  | 6 A K S E ¥                    | A K S E        | Meets Required           | -          | 11 Nov 2020    | 13 Oct 2021           | ×  |                          |
| Pertfele: Gap analysis     Pertfele: Plans/Goals/Actions  |   |  |         |   |              |  | Approver assessment - Not<br>Assigned to Paul Clark   | completed | ⊟- Cultural Capabilities   |                                |                |                          |            |                |                       |  |                          |
| 🖨 Pertfolio: CV   |   |  |         |   |              |  | Completed: 4 Feb 2022   |           | C01. Idea Generation and Evaluation  | A K S E ¥                      | A K S E        | S Meets Required         | -          | 11 Nov 2020    | 13 Oct 2021           | ×  |                          |
| Collapse Meru   |   |  |         |   |              |  | I am done (as employee)   |           | - C02. Problem Solving and Decision Making   | A K S E X                      | A K S E        | K Meets Required         | -          | 13 Aug 2018    | 4 Aug 2021            | ×  |                          |
|   |   |  |         |   |              |  |   |           | C04. Identify Trends and Impacts   | 1 AKSEX                        | A K S E        | Meets Required           | - <b>-</b> | 11 Nov 2020    | 4 Aug 2021            | A  |                          |
|   |   |  |         |   |              |  | © Time Travel   |           | C10. Communication   | <b>3</b> АК S Е Х              | A K S E        | S Meets Required         |            | 6 Oct 2021     | 10 Sep 2021           | 4  |                          |
|   |   |  |         |   |              |  | Choose time travel  |           | C13. Personal Credibility  | A K S E X                      | A K S E        | S Meets Required         |            | 13 Aug 2018    | 13 Oct 2021           | 4  |                          |
|   |   |  |         |   |              |  |   |           | FIA Skills     PEMT   Performance management   | A K S E X                      | A K S E        | Meets Required           | -          | 6 Oct 2021     | 4 Aug 2021            | 4  |                          |
|   |   |  |         |   |              |  | 🚔 Tools   | -         | SCAD   Security administration   |                                | A K S E        | Meets Required           | -          | 3 Feb 2021     | 4 Aug 2021            |  |                          |
|   |   |  |         |   |              |  | ▲ Document Archive  | 0         | - SCTY   Information security  |                                | A K S E        | Meets Required           | -          | 4 Feb 2022     | 4 Aug 2021            |  |                          |
|   |   |  |         |   |              |  | Add Competence / plus corr  |           | SLMO   Service level management  | 3 АК S E ×                     | A K S E        | Meets Required           |            | 6 Oct 2021     | 4 Aug 2021            |  |                          |
| © Com   | aea International, 202  | 2. All rights res  | served. |   |              |  | Add job profiles Add job profiles Add job profiles Print job profiles Portfolio Profiles.Adl sections Profiles.Campanalysis Fortfolio:Campanalysis Fortfolio:Earu/Cadal/Addo Profiles.Paru/Cadal/Addo Profiles.Paru/Paru/Paru/Paru/Paru/Paru/Paru/Paru/ | -         |  | *                              |                |                          |            |                |                       |  |                          |
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## **Accessibility Theme for dashboard**

## Existing dashboard view

|             | comaea               | & System Administrator  | - Comaea 🛛 🕫 News        | rmaea 📲 News 🌲 Notifications 👩 |                                    | 😡 Help 🚯 Guide Steps 🕞 Logout   |                       | My View My Employees As |                | Administrator | View   |                               | POWERED BY COMASA |
|-------------|----------------------|---|--------------------------|--------------------------------|------------------------------------|---------------------------------|-----------------------|-------------------------|----------------|---------------|--|-------------------------------|-------------------|
| <b>(9</b> ) | competency made easy | Organisation Overview   | ine Manager Overview     | Job Family Overview            | Certificate N                      | danager Overviev                | Resource M            | lanager Overvik         | ew Validator ( | Sverview 1 c  | alsy-May Britt 🗙                               | L Bernice Smith ×             |                   |
| ž           | E Dushboard ELiz     | Y Advanced Search V Favourity                                   | 1 Z Depart               |                                |                                    |                                 |                       |                         |                |               |  |                               |                   |
|             | C ASSESSMENT STATE   | Self - Completed  |                          |                                |                                    | Approver - C                    |                       |                         |                |               |  | oved assessments              |                   |
|             | View report          | 58%<br>5742/9958  |                          |                                |                                    | 429<br>4172/9                   |                       |                         |                |               |  | <b>35%</b><br>512/9958        |                   |
|             | C Test Exploses      |   | × 📀                      | Competency Overview            |                                    | ×                               |                       | I Cartifications        |                | н             |  |                               |                   |
|             |                      | am Spider<br>n Gap Analysis far jab Profiles Team Si<br>respon  | ils keçuirements         | ×                              |                                    | pliance<br>noe for employees wa | rking in Job Profiles | in selected unit        | ×              | 26785         | GAP Analys<br>Imployee gaps vs o<br>Vew report |                               | ×                 |
|             | 249 5                | rly Warning<br>Ioyees with Job Compliance less than 4<br>report | 0%                       | Ì                              | Goals<br>741 Gash ove<br>View repo | rview and summary fo            | r employees workir    | ng in selected unit     | ×              | <b>E</b> )**  | Actions<br>Actions overview and<br>View report | summery for employees working | jin selected unit |
|             | Plan<br>Mary<br>View | overview and summary for employees                              | working in selected unit | ×                              |                                    |                                 |                       |                         |                |               |  |                               |                   |

The Accessibility theme can be activated in the My Account screen and changes the colours and contrast as shown.

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## New Accessibility theme dashboard view

